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**Minutes of the training for website updation**

- Venue: AMO Office (via Vidyconnect)  
<https://intranicvc.nic.in/flex.html?roomdirect.html&key=Q6Bp0RYsGP>  
Date 21<sup>st</sup> October, 2020.  
Time:- 1.00 p.m
- Participants
  1. Dr. S. A. Lyngdoh (Administrative Medical Officer)
  2. Dr. B. Nongsiej (Insurance Medical Officer)
  3. Shri P Kharmih (UDA)
  4. Shri R Marbaniang (LDA)

The Training program was held on the 21<sup>st</sup> October 2020 at 1.00 p.m . The training was held via vidyoconnect.

At the start of the session Smti. Kenyir Olga J.N.Nongrum gave a detailed introduction to the importance of website and the importance of the updation processes for the website.


Discuss the importance of the WIM (web information manager) and details to be updated as required by the Office.

Discussion was done on how to update/changes to be made on the website by sending the contents via official email/letter to the NIC coordinator.

Discussion was done on the issue faced for website updation and was resolve over V.C .

A date was fixed with the NIC coordinator for the uploading and content updation for the official website megesis.nic.in

Finally a Query-Answer session was done between the participant and Smti. Kenyir Olga J.N.Nongrum.

  
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